

IMPORTANT FOOD DELIVERY AND SETUP INSTRUCTIONS

*****DO NOT FILL ANY INDIVIDUAL ORDERS UNTIL
INVENTORY HAS BEEN TAKEN*****

- 1) Do Not fill any individual orders until INVENTORY has been taken.
- 2) Only fill your orders from the summary sheets which have been returned to you by Claire's Gourmet or your printed STUDENT PACK SLIPS which were emailed to you.
- 3) Have your customer sign the Summary Sheet or Student Pack Slip after he/she receives their order.
- 4) Keep all of the signed Summary Sheets or signed Student Pack Slips for your records.**

Any problems call **1-800-359-1919** before distributing orders.

If these instructions are not followed, Claire's Gourmet will not be responsible for any missing items or incorrect counts.

THANK YOU FOR WORKING WITH CLAIRE'S GOURMET!